

NORTH CENTRAL FLORIDA YMCA POOL RENTAL REQUEST FORM



YMCA
We build strong kids,
strong families, strong communities.

EVENT DETAILS	EVENT DATE	TYPE OF EVENT		EVENT TIME	
CONTACT PERSON	Ms. Mrs. Mr.	FIRST NAME	M.I.	LAST NAME	DATE OF BIRTH
C O N T A C T I N F O	STREET ADDRESS				
	CITY	STATE	ZIP CODE		
	DAYTIME PHONE	EVENING PHONE			
	EMAIL ADDRESS				
	ORGANIZATION				

FACILITIES AVAILABLE

Please check area(s) requested for your event. Prices indicated are Member / Non Member rates PER HOUR.

NW Pool (<25 people) \$50 / \$75 NW Pool (25- 50 people) \$65 / \$90 NW Pool (50- 150 people) Price to be arranged with Aquatics Director

Pool Rental is subject to availability. Pool rentals are not available during NCF YMCA operating hours.
Pool rental is not confirmed until you have received a phone call from the Aquatics Director.

TOTAL AMOUNT DUE FOR POOL RENTAL \$ _____ PER _____ HOURS = \$ _____

FACILITY RENTAL TERMS AND CONDITIONS

Please initial where indicated to acknowledge agreement.

- I understand that a **\$50 non-refundable Reservation Deposit** is due after rental confirmation to reserve the time and date requested for my event, and will be applied as a credit to my final balance due. Should I decide to cancel my event, the **Reservation Deposit will not be refunded.** _____
- I understand that a **\$50 CASH Security Deposit** is due at least 1 week prior to my event. The Security Deposit will be returned within 2 business days (Mon-Fri) of my event, provided my event ends on time and there are no damages to the facility and/or extra clean-up required as a result of my event. Furthermore, I understand that the Security Deposit **will not be applied towards the Final Balance due for my event.** _____
- I understand that a rental is not officially confirmed until a staff member has called to verify that the date and time is available. _____
- I understand that payment for my final balance due must be received no later than 1 week prior to my event or it will be cancelled. _____
- I understand that illegal substances, alcoholic beverages and tobacco are **NOT PERMITTED ON THE YMCA PREMISES.** If anyone at my event is caught with any of the above-mentioned substances on the YMCA premises, I understand that my event will be shut down and **all fees paid will be forfeited.** _____
- I understand that all regular pool rules apply. All children under the age of 18 will be swim tested before entering the pool. All children that cannot pass the swim test and are shorter than 56 inches will have to be accompanied in the pool by an adult. _____

FOR OFFICE USE ONLY:

PRE-EVENT DETAILS:

DATE OF EVENT CONFIRMATION: _____ STAFF INITIALS: _____ NOTES: _____
 FINAL BALANCE RECEIVED: \$ _____ (CIRCLE ONE) VISA / MASTERCARD / AMEX / DISCOVER / CHECK / CASH DATE RECEIVED: _____ STAFF INITIALS: _____
 DATE OF CANCELLATION: _____ STAFF INITIALS: _____ \$25 CANCELLATION FEE: (Y / N) REFUND AMOUNT: _____

POST-EVENT DETAILS:

DID EVENT END ON TIME? (Y / N) DAMAGE/CLEAN-UP REQUIRED? (Y / N) NOTES: _____ STAFF INITIALS: _____
 SECURITY DEPOSIT REFUNDED? (Y / N) DATE: _____ STAFF INITIALS: _____